

Town of Eden

Re-Zoning Request Procedure

- Request Re-Zoning application from Chairperson / Zoning Committee.
- Return Completed Zoning Application to the Chairperson of the Zoning Committee, with the \$300.00 fee.
- Zoning Requests require publication for two consecutive weeks.
- Town Chairperson or Zoning Chairperson will notify neighbors with property bordering the requested zoning area.
- The Zoning Board will meet the first Tuesday of the month, when there is a request for re-zoning.
- These completed forms must be received a minimum of 3 weeks prior to the scheduled meeting date. In the event it is not received in this time frame, the re-zoning meeting will be the following month on the first Tuesday.
- The Town Board will act on the Zoning Recommendation, at the next Town Board meeting. The Town Board meets on the second Monday of every month.

Eden Town Hall
104 Pine Street.
Eden, WI 53019
Phone / Fax (920) 477-4205

**TOWN OF EDEN
REZONING/COMPREHENSIVE PLAN
AMMENDMENT APPLICATION**

Rezoning\$ _____
Comprehensive Plan Amendment.....\$ _____
Zoning and Plan Amendment.....\$ _____
Special Use / Conditional Use Permit....\$ _____

Property Owners' Name: _____

Property Owner's Address: _____

Phone Number: _____ Cell Number: _____

Petitioner's Name (if different than owner) _____

Petitioner's Address: _____

Phone Number: _____ Cell Number: _____

Email Address _____

Address or Location of Amendment _____

Parcel(s) Numbers: _____

Property Zoning is now _____

Requested Zoning Category _____

Property shown on the Town of Eden Land Use Plan is now _____

Requested Land Use Category _____

Intended use of property if zoning or Land Use Plan is granted (please describe in detail)

Total acreage of Rezoning / Land Use Plan Amendment _____

The following documents must be submitted with this request or the request will not be considered:

1. A check in the amount as specified above is payable to the Town of Eden for the costs incurred to convene a rezoning or Land Use Plan amendment hearing. *(The Town reserves the right to request reimbursement for additional costs, over the amount of the initial hearing fee.)*

If a conversion fee is involved in the rezoning of land out of Farmland Preservation, that fee must also be paid at the time the rezoning is filed with the Town Clerk.

***Important** No public rezoning or land Use Amendment hearing will be scheduled unless all of the fees are submitted with this application

2. Legal description and map of all property for which the zoning or land use amendment change is requested.

3. Names and addresses of owners of property included in the zoning or land use amendment change request, if the request includes property in addition to that owned by the person submitting this request.
4. Copies of any preliminary or proposed land subdivision or development plans that have been prepared for the property.
5. Names and addresses of the five (5) neighbors closest to the property proposed to be rezoned.

Applicant agrees that if a zoning change or land use amendment is granted, the Zoning and Applicant will be subject to the Standard Conditions attached to this request and to any Special Conditions identified in the zoning change.

Signature of the Applicant _____ Date: _____

**TOWN OF EDEN
REQUEST FOR ZONING CHANGE
STANDARD CONDITIONS**

1. The Town's approval of a zoning change or land use amendment does not confer the to proceed with any specific activity unless other appropriate permits have been obtained and the actual work conducted by the Applicant/Permittee complies with all applicable local, state and federal ordinances, regulations and statues. All rights are reserved.
2. The grant of a request for a zoning or land use amendment change:
 - A. Shall not be considered in any manner to affect the title to the premises where the work or activity is to be performed.
 - B. Does not release the property owner from any liability for damage to person or property caused by or resulting from any activity undertaken on the property.
 - C. Does not release property owner from compliance with all other applicable local, state or federal ordinances, regulations, or statues.
3. The Town's approval of a zoning or land use amendment is not evidence that any or all other permits required under the Town of Eden, Fond du Lac County, or State or Federal ordinances, regulations or statues have been issued.

Office use only:
Has the Petitioner had consultation with the Town Planner? _____
Date Zoning Application was filed: _____
Person certifying date and time of submittal: _____
Application Number: _____